



# RANDOLPH-MACON ACADEMY

*International Application for Admission*

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## Your application package must include:

- ❑ The completed application—All questions on the application must be answered for an application to be considered (including US guardian). A photo should also be attached.
- ❑ A non-refundable \$200.00 application fee.
- ❑ Immunization records—Randolph-Macon Academy must have a copy of your immunization (vaccination) records on file.
- ❑ Essays—You must submit two essays. (1) Why you wish to attend R-MA. (2) What your future goals are. This must be in your own handwriting using your best English. The essays must be an accurate reflection of the student's English proficiency.
- ❑ Transcripts, standardized test scores, and a summary of your completed courses, translated into English—The Transcript Request Form must be delivered to your current school for completion. All standardized test scores in your records must be included with the transcripts.
- ❑ Two recommendations from current school personnel (principal/counselor/teacher).
- ❑ TOEFL score or Junior TOEFL (for middle school applicants)
- ❑ **Interviews are required for all candidates.** If you live too far from campus, a phone or Skype interview can be arranged. To make an appointment call **540-636-5484** or e-mail the Admission Office at [admission@rma.edu](mailto:admission@rma.edu). Chinese applicants will be required to interview with our Admission partner, Vericant, located in Mainland China. For more information visit [www.vericant.com/students](http://www.vericant.com/students).

Admission decisions are determined by the Admission Committee. Factors considered are: the application, previous school record, standardized test scores, recommendations, and interview. You are responsible for ensuring that all required information has been submitted to the Admission Office. *Your file must be complete before it can be reviewed by the Admission Committee.* All information must be mailed or faxed to:

**The Office of Admission  
Randolph-Macon Academy  
200 Academy Drive  
Front Royal, Virginia 22630  
Phone: 540-636-5484  
Fax: (540) 636-5419  
Please type or print all information.**

## Applicant's Biographical Information

Applicant's Name (as it appears on your passport) \_\_\_\_\_  
Surname (Last) Given Name (First) Middle

Male  Female

Applying for Grade \_\_\_\_\_ in the  Fall  Spring  Summer Term of the 20\_\_\_\_ -20\_\_\_\_ school year.

Home Address \_\_\_\_\_

City \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_ Home Phone \_\_\_\_\_

Cell \_\_\_\_\_ Email \_\_\_\_\_ Skype Name \_\_\_\_\_

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Place of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Social Security Number (if applicable): \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Religious Preference \_\_\_\_\_

Have you ever attended R-MA?  Yes  No If yes, list grades and years attended. \_\_\_\_\_

Have you previously applied to R-MA?  Yes  No If yes, list year. \_\_\_\_\_

List brothers and sisters and their ages. If they are currently attending R-MA or have attended R-MA in the past, please list the years attended. \_\_\_\_\_

Are you applying to other schools? Which ones? \_\_\_\_\_

**United States Guardian – Required** (Application is not complete without guardian information and a signed Guardian agreement. Guardian must live within 200 miles of R-MA and be 25 years old or older.)

U.S. Guardian (s) \_\_\_\_\_  
*Last Name* *First Name*

Address \_\_\_\_\_

City \_\_\_\_\_ State or Country \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone(\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Relationship to applicant \_\_\_\_\_ Guardian to other R-MA students? Yes No

If yes, list names \_\_\_\_\_

### Father's Information--Required

Mr. & Mrs.  Mr.  Other \_\_\_\_\_

Father: \_\_\_\_\_

Spouse: \_\_\_\_\_

Home Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Fax: \_\_\_\_\_

This person:

- Is an emergency contact
- Is financially responsible

### Mother's Information--Required

Mr. & Mrs.  Ms.  Other \_\_\_\_\_

Mother: \_\_\_\_\_

Spouse: \_\_\_\_\_

Home Address (if different from father's address): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Title: \_\_\_\_\_

Employer: \_\_\_\_\_

Business Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Fax: \_\_\_\_\_

This person:

- Is an emergency contact
- Is financially responsible

**Educational Consultant – If applicable**

Organization Name \_\_\_\_\_

Contact \_\_\_\_\_

*Last Name*

*First Name*

Address \_\_\_\_\_

City \_\_\_\_\_ State or Country \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone(\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ E-Mail \_\_\_\_\_

Have you ever placed any students at R-MA? Yes No If yes, list names \_\_\_\_\_

**Applicant’s Curricular and Extracurricular Interests**

*This section must be completed by the applicant. If certain questions are not applicable, write N/A.*

In what subject(s) have you excelled? \_\_\_\_\_

What subject(s) do you find most challenging? \_\_\_\_\_

Can you speak English? \_\_\_\_\_ Can you understand spoken English? \_\_\_\_\_

Can you write English? \_\_\_\_\_ Are you capable of performing in an English-only class? \_\_\_\_\_

Do you plan to attend college? \_\_\_\_\_ If so, where? (If known) \_\_\_\_\_

What profession(s) or vocation(s) are you considering? \_\_\_\_\_

Check the activities in which you would be interested at R-MA:

- Band (please list instrument \_\_\_\_\_)       Yearbook       Chorus
- Flight Training     Color Guard     Drama       Drill Team       Interact (Community service)

Check the boxes for the activities in which you have experience, and any others you would like to try:

Activity	Previous	Desires to Participate	Activity	Previous	Desires to Participate
Baseball	<input type="checkbox"/>	<input type="checkbox"/>	Soccer	<input type="checkbox"/>	<input type="checkbox"/>
Basketball	<input type="checkbox"/>	<input type="checkbox"/>	Softball	<input type="checkbox"/>	<input type="checkbox"/>
Cheerleading	<input type="checkbox"/>	<input type="checkbox"/>	Swimming	<input type="checkbox"/>	<input type="checkbox"/>
Cross Country	<input type="checkbox"/>	<input type="checkbox"/>	Tennis	<input type="checkbox"/>	<input type="checkbox"/>
Football	<input type="checkbox"/>	<input type="checkbox"/>	Track	<input type="checkbox"/>	<input type="checkbox"/>
Forensics (Debate)	<input type="checkbox"/>	<input type="checkbox"/>	Volleyball	<input type="checkbox"/>	<input type="checkbox"/>
Golf	<input type="checkbox"/>	<input type="checkbox"/>	Wrestling	<input type="checkbox"/>	<input type="checkbox"/>
Lacrosse	<input type="checkbox"/>	<input type="checkbox"/>			

List the organizations (school, church, community, etc.) in which you have been a member and any offices held. \_\_\_\_\_

From what source did your family first learn about R-MA? \_\_\_\_\_

Do you currently have a valid U.S. visa? \_\_\_\_\_ If so, what kind? \_\_\_\_\_

Do you have F1 status? \_\_\_\_\_ If so, which institution issued it? \_\_\_\_\_

What is your INS Admissions Number (if known) \_\_\_\_\_

**Academic and Conduct History**

**Current School**

Current Grade \_\_\_\_\_ Name of School \_\_\_\_\_

Address \_\_\_\_\_

City, State or Country, Zip Code \_\_\_\_\_

Principal/Headmaster’s Name \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

**Previous Schools Attended**

Name	City/State	Country	Grade(s)	Year(s)
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### Conduct

1. As a student at R-MA, you must comply with our standards of conduct. R-MA prohibits the possession and/or use of any substance which could become addictive, to include alcohol, tobacco, or other drugs. R-MA also forbids illicit sexual activity and requires compliance with a strict honor code. In view of the above, is there any reason to anticipate the applicant will have difficulty complying with our standards of conduct?  Yes  No
2. Has the applicant ever been:   
Suspended?  Yes  No   
Dismissed?  Yes  No
3. Has the applicant ever had any other serious behavior or conduct problems in school?  Yes  No
4. Was the applicant denied re-enrollment because of disciplinary reasons?  Yes  No
5. Has the applicant had any involvement (other than minor traffic violations) with law enforcement authorities?  Yes  No

**If you answered YES to any of the above, please explain in detail and attach all available documentation:**

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### Counseling/Testing

1. Has the applicant ever undergone an educational or psychological evaluation administered by a clinical psychologist, psychiatrist, or counselor?  Yes  No   
If yes, explain why. (Enclose copies of test results/evaluations)

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2. Is the applicant currently receiving counseling?  Yes  No

2. Is the applicant currently on medications of any kind?  Yes  No

Medication(s) Name \_\_\_\_\_ Current Dosage \_\_\_\_\_

If yes, explain. \_\_\_\_\_

9. Has your child been placed in a special instructional program (ex. G&T or special services)?  Yes  No

If yes, please explain the instructional program?

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3. Please describe any illness, diseases, or physical disabilities which may have affected or affect your child's health, school work, or participation in the school's athletic program:

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4. Describe any circumstance or recent changes in the applicant's life that you feel are significant (i.e. family relocation, divorce or separation, loss of loved one, adoption):

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**I hereby acknowledge and represent that the information in this application is true, correct, and complete to the best of my knowledge, and I further understand that a material omission or false information may constitute grounds for dismissal from Randolph-Macon Academy.**

**Parent Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

### Notice of Nondiscriminatory Policy

Randolph-Macon Academy does not discriminate against any individual because of race, color, religion, sex, or national origin.