Your application package must include:

- The completed application—All questions on the application must be answered for an application to be considered (including US guardian). A photo should also be attached.

- A non-refundable $200.00 application fee.

- Immunization records—Randolph-Macon Academy must have a copy of your immunization (vaccination) records on file.

- Essays—You must submit two essays. (1) Why you wish to attend R-MA. (2) What your future goals are. This must be in your own handwriting using your best English. The essays must be an accurate reflection of the student’s English proficiency.

- Transcripts, standardized test scores, and a summary of your completed courses, translated into English—The Transcript Request Form must be delivered to your current school for completion. All standardized test scores in your records must be included with the transcripts.

- Two recommendations from current school personnel (principal/counselor/teacher).

- TOEFL score or Junior TOEFL (for middle school applicants)

- Interviews are required for all candidates. If you live too far from campus, a phone or Skype interview can be arranged. To make an appointment call 540-636-5484 or e-mail the Admission Office at admission@rma.edu. Chinese applicants will be required to interview with our Admission partner, Vericant, located in Mainland China. For more information visit www.vericant.com/students.

Admission decisions are determined by the Admission Committee. Factors considered are: the application, previous school record, standardized test scores, recommendations, and interview. You are responsible for ensuring that all required information has been submitted to the Admission Office. Your file must be complete before it can be reviewed by the Admission Committee. All information must be mailed or faxed to:

The Office of Admission  
Randolph-Macon Academy  
200 Academy Drive  
Front Royal, Virginia 22630  
Phone: 540-636-5484  
Fax: (540) 636-5419  
Please type or print all information.
### Applicant’s Biographical Information

<table>
<thead>
<tr>
<th>Applicant’s Name (as it appears on your passport)</th>
<th>Surname (Last)</th>
<th>Given Name (First)</th>
<th>Middle</th>
</tr>
</thead>
</table>

- Male □ Female □

Applying for Grade _____ in the □ Fall □ Spring □ Summer Term of the 20___ -20___ school year.

| Home Address | City ___________________________ Zip Code ___________ Country ___________ Home Phone ________________ |
|--------------|---------------------------------|-----------------|-------------------|

| Cell _________ Email ___________ Skype Name ________________ |
|--------------|----------------|----------------|

Date of Birth _____ / _____ / ______ Place of Birth ____________________________ Citizenship __________________

Social Security Number (if applicable): _______ - _______ - ___________ Religious Preference __________________

Have you ever attended R-MA? □ Yes □ No

If yes, list grades and years attended.

Have you previously applied to R-MA? □ Yes □ No

If yes, list year.

List brothers and sisters and their ages. If they are currently attending R-MA or have attended R-MA in the past, please list the years attended.

Are you applying to other schools? Which ones? _____________________________________________________

### United States Guardian – Required

(Application is not complete without guardian information and a signed Guardian agreement. Guardian must live within 200 miles of R-MA and be 25 years old or older.)

<table>
<thead>
<tr>
<th>U.S. Guardian(s)</th>
<th>Last Name</th>
<th>First Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Address</th>
<th>City</th>
<th>State or Country</th>
<th>Zip Code</th>
</tr>
</thead>
</table>

Phone(____)________ Fax (____)________ E-Mail ________________

Relationship to applicant ____________ Guardian to other R-MA students? Yes □ No □

If yes, list names ________________________________________________________________

### Father’s Information -- Required

- Mr. & Mrs. □ Mr. □ Other _____

Father: ____________________________ Spouse: ____________________________

Home Address: ____________________________________________________________

Home Phone: ____________________________ Cell Phone: ____________________________

E-mail Address: ____________________________ Occupation: ____________________________

Title: ____________________________ Employer: ____________________________

Business Address: ____________________________________________________________

Work Phone: ____________________________ Work Fax: ____________________________

This person:

- □ Is an emergency contact
- □ Is financially responsible

### Mother’s Information -- Required

- Mr. & Mrs. □ Ms. □ Other _____

Mother: ____________________________ Spouse: ____________________________

Home Address (if different from father’s address): ____________________________

Home Phone: ____________________________ Cell Phone: ____________________________

E-mail Address: ____________________________ Occupation: ____________________________

Title: ____________________________ Employer: ____________________________

Business Address: ____________________________________________________________

Work Phone: ____________________________ Work Fax: ____________________________

This person:

- □ Is an emergency contact
- □ Is financially responsible
Applicant’s Curricular and Extracurricular Interests

This section must be completed by the applicant. If certain questions are not applicable, write N/A.

In what subject(s) have you excelled?

What subject(s) do you find most challenging?

Can you speak English? ________ Can you understand spoken English?______________________________________

Can you write English? ________ Are you capable of performing in an English-only class?__________________________

Do you plan to attend college? ________ If so, where? (If known) ________________________________

What profession(s) or vocation(s) are you considering?__________________________________________________

Check the activities in which you would be interested at R-MA:

-Band (please list instrument____________________) - Yearbook - Chorus
-Flight Training - Color Guard - Drama
-Drill Team - Interact (Community service)

Check the boxes for the activities in which you have experience, and any others you would like to try:

<table>
<thead>
<tr>
<th>Activity</th>
<th>Previous</th>
<th>Desires to Participate</th>
<th>Activity</th>
<th>Previous</th>
<th>Desires to Participate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baseball</td>
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<td>Soccer</td>
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<tr>
<td>Basketball</td>
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<td>Softball</td>
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<td>Cheerleading</td>
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<td>Cross Country</td>
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<td>Tennis</td>
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<td>Football</td>
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<td>Track</td>
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<tr>
<td>Forensics (Debate)</td>
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<td></td>
<td>Volleyball</td>
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<td>Golf</td>
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<td>Wrestling</td>
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<tr>
<td>Lacrosse</td>
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</tbody>
</table>

List the organizations (school, church, community, etc.) in which you have been a member and any offices held.

From what source did your family first learn about R-MA?

Do you currently have a valid U.S. visa? ________ If so, what kind? ________________________________

Do you have F1 status? ________ If so, which institution issued it? ________________________________

What is your INS Admissions Number (if known)______________________________

Academic and Conduct History

Current School
Current Grade ________ Name of School ________________________________
Address ________________________________
City, State or Country, Zip Code ________________________________
Principal/Headmaster’s Name ________________________________
Phone: (_____) ________________________________

Previous Schools Attended
Name ________ City/State ________ Country ________ Grade(s) ________ Year(s) ________________________________
Conduct

1. As a student at R-MA, you must comply with our standards of conduct. R-MA prohibits the possession and/or use of any substance which could become addictive, to include alcohol, tobacco, or other drugs. R-MA also forbids illicit sexual activity and requires compliance with a strict honor code. In view of the above, is there any reason to anticipate the applicant will have difficulty complying with our standards of conduct?

☐ Yes ☐ No

2. Has the applicant ever been:

☐ Yes ☐ No

Suspended?

Dismissing?

3. Has the applicant ever had any other serious behavior or conduct problems in school?

☐ Yes ☐ No

4. Was the applicant denied re-enrollment because of disciplinary reasons?

☐ Yes ☐ No

5. Has the applicant had any involvement (other than minor traffic violations) with law enforcement authorities?

☐ Yes ☐ No

If you answered YES to any of the above, please explain in detail and attach all available documentation:

_______________________________________________________________________________________________

Counseling/Testing

1. Has the applicant ever undergone an educational or psychological evaluation administered by a clinical psychologist, psychiatrist, or counselor?

☐ Yes ☐ No

If yes, explain why. (Enclose copies of test results/evaluations)

_______________________________________________________________________________________________

2. Is the applicant currently receiving counseling?

☐ Yes ☐ No

2. Is the applicant currently on medications of any kind?

☐ Yes ☐ No

Medication(s) Name _____________________________ Current Dosage _____________________________

If yes, explain.

9. Has your child been placed in a special instructional program (ex. G&T or special services)?

☐ Yes ☐ No

If yes, please explain the instructional program?

_______________________________________________________________________________________________

3. Please describe any illness, diseases, or physical disabilities which may have affected or affect your child’s health, school work, or participation in the school’s athletic program:

_______________________________________________________________________________________________

4. Describe any circumstance or recent changes in the applicant’s life that you feel are significant (i.e. family relocation, divorce or separation, loss of loved one, adoption):

_______________________________________________________________________________________________

I hereby acknowledge and represent that the information in this application is true, correct, and complete to the best of my knowledge, and I further understand that a material omission or false information may constitute grounds for dismissal from Randolph-Macon Academy.

Parent Signature _____________________________ Date ____________

Student Signature _____________________________ Date ____________

Notice of Nondiscriminatory Policy

Randolph-Macon Academy does not discriminate against any individual because of race, color, religion, sex, or national origin.