As you begin the new school year with us we look forward to providing opportunities to explore the many wonderful events, features, and interesting historical locations throughout the region. During the school year we will be scheduling such events as: ski trips, paintball tournaments, indoor water park trips, National Air & Space Museum visits, International Spy Museum visits, International Market excursions, Asian outings (with dinner and a movie), local school dances, trips to major area shopping malls, the Halloween Haunting at Kings Dominion, and much more.

Some of our scheduled activities will incur costs such as entrance fees, equipment rental fees, meals, chaperone services, bus driver and transportation expenses. These costs, as appropriate, will be reflected in your monthly financial statement. Please be aware that the expenses of each trip your child participates in will fluctuate depending on the actual number of cadets participating. On each trip (except mall trips & paintball trips) each cadet will receive $20 spending money, which will be reflected in your monthly financial statement. To arrange for any additional funds you may wish to provide for your child please contact Ms. Robin Burke in the finance office at (540) 636-5207 or by e-mail at rburke@rma.edu.

To ensure efficient operational prior planning it is imperative that we take into consideration the scheduling of trip expenses such as fuel, bus drivers, chaperones, etc. With that in mind, we require that students sign up in our Student Services Office for any trip they may desire to go on no later than 12 noon the Wednesday prior to the scheduled trip date.

Any trip with fewer than 10 cadets signed up by the above-stated deadline will be cancelled by our Weekend Activities Coordinator. NOTE: there is no charge for cancelled trips.

Please visit our website at www.rmalife.net (updated daily) and click on the “Events Calendar” where you will find all necessary pertinent information (i.e., uniform, date, departure/arrival times, departure/arrival locations, special information, etc.) for all trips.

Weekly trip information flyers are posted for our cadets three weeks in advance in the Student Services lounge area and on all cadet dormitory hallway bulletin boards.

(Continued)
An additional service available to our cadets and parents is our “R-MA Return Shuttle Service” for Upper School & Middle School cadets desiring transportation back to the Academy.

The shuttle service is from our scheduled mall trips only! The cost is $20.00 per student and will be reflected in your monthly financial statement. We require any cadet using this service to be dressed in proper ACTIVITY uniform for the trip and meet our R-MA bus driver prior to 5:15 pm at the designated mall departure location:

**Fair Oaks Mall departure location:** In front of the Cheesecake Factory.

**Tyson’s Corner Mall departure location:** LUKOIL GAS STATION, 1955 Chain Bridge Road, McLean, VA 22102 (Across from Macy’s Upper level entrance next to “Terrace D” parking garage).

**VERY IMPORTANT:** Please call the R-MA Weekend OC at (540) 636-5208 after 12 noon on Sunday to confirm that the trip has not been cancelled and that there is room on the bus for your son/daughter.

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**SPECIAL INFORMATION:** For those cadets whose names appear on our “Finance Closed List” or “Parental Permission Required List” we require a fax or e-mail “Parental Letter of Authorization” in our Student Services office NLT 12 noon on the Friday prior to the trip or he/she will not be permitted to go on the trip.

Fax #: (540) 636-5209 - - - - - - E-mail address: studentservices@rma.edu.

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You may direct any questions to our Weekend Activity Coordinator, 1SGT Tony E. Cerella, by e-mail: tcerella@rma.edu or contact him at (540) 636-5208, Monday through Friday between 4:30 pm and 11:30 pm.